

St. Luke's Episcopal Church | Manchester, Missouri



2017 Annual Meeting and Reports | January 28, 2018

The Rev. Earl Mahan, Priest in Charge

The Rev. Dayna Jewson, Deacon

Mr. Roger Koch, Senior Warden

Mr. James Warren, Junior Warden

Mr. Dave Miller, Treasurer

Mrs. Julie Sturgeon, Vestry Clerk

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Agenda for January 28, 2018
Annual Meeting of St. Luke's Episcopal Church

- ◆ Call to order
- ◆ Opening Prayer
- ◆ Minutes of 2017 Annual Meeting
- ◆ Vestry nominations (3) vacancies, three year terms
- ◆ Nominations for Endowment Fund (1) vacancy, three year term
 - ◆ Senior Warden's Report
 - ◆ Junior Warden's Report
 - ◆ Treasurer's Report for 2017
 - ◆ Presentation of the Budget for 2018
 - ◆ Endowment Fund Report
- ◆ Resolution on Endowment Fund Restriction
- ◆ Vestry and Endowment committee elections
 - ◆ Committee reports
 - ◆ Priest In Charge – Annual Address
Recognizing outgoing vestry members
Senior Warden for 2018
 - ◆ Vestry instructions
 - ◆ Motion to adjourn
 - ◆ Closing prayer

St. Luke's Episcopal Church
Annual Meeting
January 29, 2017

St. Luke's Episcopal Church Annual Meeting Minutes January 23, 2017

The Annual Meeting was called to order with prayer at 11:45 a.m. at St. Luke's Episcopal Church, Manchester, Missouri.

**Note: A quorum was met of parishioners for voting purposes. Review of St. Luke's Episcopal Church 2016 Annual Meeting Minutes.

- Motion to approve M/S/A

Roger Koch presented the 2017 Vestry Nominations. There are 2 open positions to fill this year:

Julie Sturgeon Accepted a nomination to serve a 3 year term

Sarah Warren Accepted a nomination to serve a 3 year term

Roger Koch called for additional nominations from the floor. No nominations were made.

- Motion to close nominations M/S/A Roger Koch presented the Resolution on Vestry Size.

- Motion was made to adopt the bylaw revision to Article IV M/S/A Roger Koch led discussion on the status of the service time changes.

Roger Koch presented the 2017 Endowment Trust Fund Committee Nominations. There are 2 open positions to fill this year:

Stacy Androuais Accepted a nomination to serve a 3 year term

Steve Imrie Accepted a nomination to serve a 3 year term

Kathy Mester has agreed to serve as Chairperson

Roger Koch called for additional nominations from the floor. No nominations were made.

- Motion to close nominations M/S/A

Voting on Vestry and Endowment Trust Fund Committee nominations tabled for 30 minutes or longer.

Roger Koch acknowledged Bruce Ward's service of 20 years as St. Luke's Diocesan Delegate. Bruce Ward spoke on the responsibilities of a delegate and the Diocesan Convention. St. Luke's can have two delegates. This year's convention will be in Hannibal, Missouri. Bruce has agreed to be a St. Luke's delegate for one more year. Chris Sturgeon has agreed to be the second delegate.

Canon Joe Chambers discussed his role as Transitional Minister. Further discussion included:

- Current churches in transition.
- The role of a Priest-in-Charge.
- Thoughts on the priest the Vestry is currently considering.
- Next steps if further discernment is needed.

Roger Koch presented the Senior Warden's Report for 2016 with special mentions of:

- The strengths and weaknesses of St. Luke's.
- Responses receive from supply priests.

- Expansion of Preschool.
- Praise Ensemble opportunities in the community.
- Need for three-five year plan.
- Grant funds available for parishes.

Kaye Weerts presented the Junior Warden's Report for 2016.

- Special thank you for all who helped on projects.
- Drainage system project.
- Prayer garden project.
- Comments by preschool parents.

Roger Koch explained that the selection of the next Senior Warden will be by the Vestry.

Roger Koch acknowledged Dave Miller for his support in financial reporting, work with the preschool and scheduling of supply priests.

Dave Miller presented the Treasurer's Report for 2016.

- 2016 budget included a \$43,800 budget deficit to overcome with funds from the Trust Fund (a portion of proceeds from the property) and other efforts.
- Receipts of \$132,169 for 2016 were close to budget.
- The receipts for preschool shared expenses were down \$3,200. Revenues for the preschool have improved for the 2016-2017 school year.
- Total disbursements for 2016 were \$139,083 or \$40,623 below budget primarily due to lower transition expenses and Rector Support.
- Cash balance at the end of 2016 of \$13,500.
- Motion to approve M/S/A

Dave Miller presented the Annual Budget for 2017.

- The number of pledges were down by 1 (lost 4 and gained 3 new) with pledge revenue down by \$88,000.
- Preschool shared expense payments are expected to increase by \$6,500 in 2017.
- The budget includes a new rector starting in April. Health insurance will increase \$25,000 versus the \$6,000 we have paid in the past.
- Staff Support assumes supply clergy for 3 months and reduced secretary support to 15 hours per week. \$17,000 has been included for transition expenses.
- Utilities expense for sewer and water show a significant variance due to a water leak.
- The Diocesan Pledge will be \$2,500 for the year.
- At budgeted levels, there will be a deficit in cash flow of \$52,000 for the year.

Motion for the congregation to receive the 2016 budget M/S/A Roger Koch presented the Endowment Fund Report for 2016.

- Explanation of restricted funds history.
- Resolution presented to reduce the amount of restricted proceeds from the sale of the property currently \$145,000 by \$20,000 leaving \$125,000 restricted.
- Motion to accept the resolution M/S/A

Voting commenced for the nominations to the 2017 Vestry and Endowment Trust Fund Committee open terms.

- Motion to approve the addition of the previously mentioned parishioners to serve on the Vestry M/S/A
- Motion to approve the addition of the previously mentioned parishioners to serve on the Endowment Trust Fund Committee M/S/A

Voting commenced for the nominations as the 2017 St. Luke's Diocesan Delegates.

- Motion to approve the addition of the previously mentioned parishioners to serve as St. Luke's delegates M/S/A

Call for Committee Reports.

Stacy Androuais acknowledged Brenna Joslin's return to the Praise Ensemble.

Roger Koch acknowledged the 20 years of service of Wendy Wirkus as Chairperson of the Altar Guild. Mary Miller has agreed to serve as the next Chairperson.

Roger Koch recognized the outgoing Vestry Members: Barb Lommen, Chris Sturgeon, Dennis Farrar and Kathy Mester.

Roger Koch gave instructions to the new Vestry to attend a short meeting following the adjournment of the annual Meeting.

Motion to adjourn M/S/A Meeting adjourned at 12:45 p.m.

Close with Prayer.

Prayerfully submitted,

Kathy Mester

Vestry Nominations

The vestry is the legal representative of the parish with regard to all matters pertaining to its corporate property. The number of vestry members and the term of office varies from parish to parish. St. Luke's has seven vestry members. Vestry members are usually elected at the annual parish meeting. The presiding officer of the vestry is the rector, or priest in charge. There are usually two wardens. The senior warden leads the parish between rectors and is a support person for the rector. The junior warden often has responsibility for church property and buildings. A treasurer and a secretary or clerk may be chosen. These officers may or may not be vestry members. The basic responsibilities of the vestry are to help define and articulate the mission of the congregation; to support the church's mission by word and deed, to select the rector, to ensure effective organization and planning, and to manage resources and finances.

2017 Vestry

Roger Koch, Senior Warden, (term expired)

David Miller, Treasurer (term expired)

Stacy Androuais, (term expired)

Julie Rose, (term expires in 2019)

Phil Davis, (term expires in 2019)

Julie Sturgeon, Clerk, (term expires in 2020)

James Warren, Junior Warden (term expires in 2020)

2018 Vestry Nominations (3 year terms, expiring in 2021)

Kathy Joslin

Jim Imrie

Dennis Farrar

**St. Luke's Episcopal Church
Parochial Statistics**

<u>Statistics</u>	<u>2016</u>	<u>2017</u>
Baptized Members	83	86
Confirmed Members	51	54
Number of Holy Communion Services:		
Sunday	67	52
Weekday	4	5
Private	16	11
Number of morning & evening prayer services	0	3
Number of other services	20	0
Number of marriages	0	0
Number of burials	0	0
Baptisms:		
Children	0	3
Adult:	0	0
Confirmed:		
Children	0	3
Adults	0	1
Reaffirmation:	0	1
Attendance:		
Total	2228	2200
Communions	2204	2274
On First Sunday in Lent	24	33
Palm Sunday	49	55
Maundy Thursday/Good Friday	29	33
On Easter	83	72
On Pentecost Sunday	29	32
On First Sunday of Advent	39	45
Christmas	92	99
Sunday Average Attendance	43	42

Priest in Charge's Report
St. Luke's Episcopal Church
Annual Parish Meeting • January 28, 2018

Acknowledgements and Thanks

Let me begin by offering my thanks and appreciation to each of you. This first year as your priest has been a blessing to me. I have felt hospitality and warmth, as you welcomed me into the life of St. Luke's Church. I am especially thankful to the vestry leadership of this parish who have given me the support and guidance needed to help me do my ministry in your midst, and I ask you to join me in thanking all of them, and especially our outgoing vestry members – Stacy Androuais, Dave Miller, and Senior Warden, Roger Koch, for their steadfast leadership and love for this parish family.

Accomplishments of 2017

If you read the individual reports contained in this Annual Report, you will find an astonishing list of accomplishments carried out by this parish during 2017. At the risk of being repetitive, there are some things we accomplished this past year that can't be mentioned too much.

St. Luke's Preschool

It is not an exaggeration to say that one year ago St. Luke's Preschool was in dire straits. When I arrived in March, it was clear that significant changes were needed if we wanted this important ministry to continue into the future. Without rehashing here what the problems were, the leadership of this parish stepped up to the plate and made the necessary changes to set the preschool on the right course and get its house in order. These changes included the hiring of a new school director, Sarah Warren, renovations to the parish hall, classrooms and playground, changes in hours and curriculum, hiring new teachers, and getting the school's fiscal house in order. Sarah is to be commended for the exceptional work she has done and doing still. St. Luke's Preschool is back on track.

Property and Facility

As mentioned above and in the Junior Warden's report, St. Luke's made some important improvements to our facilities and property this past year. In addition to the new flooring in the parish hall and classrooms, we have improved lighting, a new water fountain, new exterior signage, and repairs are being made following the recent water pipe break. Also, the exterior of St. Luke's always looks clean and inviting, the landscaping and lawn are meticulous. The playground and new fencing look good and make the play space safer for our children. The entry way to the church and narthex are always clean and tidy. We found new homes for old chairs, old pews, and an old piano. All of these things are important at communicating a positive atmosphere to those that visit St. Luke's. All of this, as well as additional projects we'll need to address in the future, happens because of the hard work of our Junior Warden, James Warren and the Facilities and Grounds Committee, in conjunction with the Vestry, to prioritize projects and determine the most efficient and cost effective way to get things done.

St. Luke's Fall CommUNITY Festival

The fall festival was a wonderful experiment in being good neighbors to the people that live in our community. Whether this becomes an annual event for St. Luke's or not, it taught us an important lesson on the need for a faith community to always be looking outward towards the people we are called to serve. By doing things as simple as offering games and food and music, and a Blessing of the Pets, we found a

way to connect with people we might not otherwise ever connect with, sewing seeds to strengthen our presence in the community.

Results of Congregational Assessment Tool (CAT)

In September and October, St. Luke's participated in the Congregational Assessment Tool, or "CAT", survey. The CAT is a tool that helps congregations get a glimpse into the mind of the congregation as a whole, helping us determine goals and priorities. 33 parishioners completed the CAT, which is rather significant for a congregation whose average Sunday attendance is 42. I want to share some insights from the CAT results that I think are informative.

- 90% of those surveyed believe that some change (27%), moderate change (33%), or substantial change (30%) is required for St. Luke's to realize our vision for the church.
- According to those surveyed, our top 4 priorities should be:
 - 1) **Make necessary changes to attract families with children and youth.**
 - 2) **Develop and implement a comprehensive strategy to reach new people and incorporate them into the life of St. Luke's.**
 - 3) **Work to renew and revitalize the community around the church by building coalitions with partners that share this vision and commitment.**
 - 4) **Develop ministries that work toward healing those broken by life circumstances.**

Additionally, the next 8 priorities had significant support in the survey. Upon closer inspection they seem to be in line with the top 4.

- 5) Expand outreach ministries that provide direct services to those living on the margins of society. (ie. homeless, immigrants, transient persons)
- 6) Strengthen the process by which members are called and equipped for ministry and leadership.
- 7) Develop the spiritual generosity of the people to financially support the ministry of St. Luke's
- 8) Provide more opportunities for Christian education and spiritual formation at every age and stage of life.
- 9) Strengthen the pastoral response of the church in serving people with special needs.
- 10) Strengthen the management and support of persons in various ministries.
- 11) Create more opportunities for people to form meaningful relationships (for example, small groups, shared meals, etc.).
- 12) Deepen our sense of connection to God and one another through stronger worship services.

Opportunities and Challenges

This year has taught me that St. Luke's has great potential. From the success we've achieved this past year to the insights revealed from the CAT survey, it is clear that our parish is unusually focused on reaching beyond itself, inviting, welcoming, and connecting with others for the sake of the Gospel. If we can continue to build on this focus and energy, we can trust that a day will come that sees a revitalized and strengthened St. Luke's.

However, let no one think that what I describe is going to be easy or will come without effort and sacrifice. 2018 is a pivotal year for St. Luke's. We must find a way to bring about the needed changes and priorities that will lead our parish into a season of revival and growth. If not, we will be forced to reevaluate what we do as a parish, and how we go about doing it. The current model of ministry under which we operate, that is, having a full time clergy presence, for a parish whose average Sunday attendance (ASA) is 42 and whose pledged income is less than \$100,00, is not sustainable.

Each of us must find ways to support the mission and ministry of St. Luke's. We have not the luxury of passive participation. Active engagement, by every member of the parish is the only viable option. This support and

engagement will come in the forms we have come to expect from church life, but it must also come in ways that we all too often, unfortunately, do not associate with church life.

Each of us must be evangelists. Each of us must invite people to church. Each of us must be on the lookout for service opportunities in the community that St. Luke's can support. Each of us must reach out to those on the margins. Each of us must be aware of and reach out to other groups in the community that share St. Luke's vision and ideals. In short, there's work to be done in the name of Christ. Let's get busy!

Finally friends, consider St. Paul's words to the Philippian Church...

¹⁰ I want to know Christ^[a] and the power of his resurrection and the sharing of his sufferings by becoming like him in his death, ¹¹ if somehow I may attain the resurrection from the dead.

¹² Not that I have already obtained this or have already reached the goal;^[b] but I press on to make it my own, because Christ Jesus has made me his own. ¹³ Beloved,^[c] I do not consider that I have made it my own;^[d] but this one thing I do: forgetting what lies behind and straining forward to what lies ahead, ¹⁴ I press on toward the goal for the prize of the heavenly^[e] call of God in Christ Jesus. (Philippians 3:10-14)

Yours in Christ,

A handwritten signature in black ink, appearing to read "C. Earl Mahan". The signature is fluid and cursive, with the first name "C. Earl" and the last name "Mahan" clearly distinguishable.

The Rev. C. Earl Mahan, Priest in Charge

St. Luke's Episcopal Church
2017 Treasurer's Report

I. 2017 Highlights:

- The budget approved for 2017 had a deficit of approximately \$41,000 built-in to overcome during the year. The unrestricted funds from the Trust Fund (a portion of the proceeds from the sale of the property) and other efforts were expected to overcome the deficit.

- Most receipts in 2017 were at or above the budget with the only significant negative being receipts for the pre-school shared expenses down by \$3,700. The decision to not renew the contract for the Director for the 2017-18 school year resulted in having two director salaries to pay during the June-August time period. Starting in January, payment of pre-school shared expenses is anticipated to be back near "normal" levels. Many thanks to the team who has helped move the pre-school back towards where it needs to be financially, organizationally and academically.

- The 2017 budget included a new Rector coming on board in April along with Health, Life and Disability insurance. We brought Fr. Mahan on board in March. The additional month of compensation along with higher than budgeted benefit costs was a negative impact on the budget of approximately \$19,000. The \$17,000 of transition expenses budgeted for 2017 ended up being only \$3,000, as anticipated, off-setting a significant portion of the increased Rector expenses. That is included in the Other Staff Expenses line in the financial report.

- The majority of remaining expenditures in 2017 were either slightly below or slightly above budget, for the most part off-setting each other.

- With the higher than budgeted disbursements for the year, we drew an additional \$8,000 from the Trust Fund this year. With strong receipts in December, \$4,000 of that additional draw ended up in increasing our cash balance going into 2018.

St. Luke's Episcopal Church
Statement of Receipts and Disbursements
Actual 2017 and Budget for 2017

	2017 Actual	2017 Budget	Difference	% Diff
<u>RECEIPTS</u>				
Offering Income				
Operating Pledge	87,584.00	88,000.00	416.00	0.5
Plate Offerings	13,772.25	13,000.00	(772.25)	(5.6)
Easter Offerings	755.00	1,000.00	245.00	32.5
Christmas Offerings	2,315.00	2,000.00	(315.00)	(13.6)
Other Holy Days	82.00	100.00	18.00	22.0
Total Offering Income	104,508.25	104,100.00	(408.25)	(0.4)
Other Receipts				
Pre-School Shared Exp.	5,200.00	8,900.00	3,700.00	71.2
Program Fees	0.00	0.00	0.00	#DIV/0!
Building Use	1,047.00	600.00	(447.00)	(42.7)
Endowment Fund	3,000.00	3,000.00	0.00	0.0
Other Income	1,142.10	200.00	(942.10)	(82.5)
Total Other Receipts	10,389.10	12,700.00	2,310.90	22.2
Total Receipts	114,897.35	116,800.00	1,902.65	1.7
<u>DISBURSEMENTS</u>				
Rector Support				
Salary	43,750.00	21,150.00	(22,600.00)	(51.7)
Housing Allowance	14,583.40	26,100.00	11,516.60	79.0
Travel & Expenses	1,104.08	2,000.00	895.92	81.1
Pension	10,500.00	8,400.00	(2,100.00)	(20.0)
Health, Life & DI Ins.	23,120.00	16,000.00	(7,120.00)	(30.8)
Continuing Education	277.42	500.00	222.58	80.2%
Discretionary Fund	0.00	200.00	200.00	#DIV/0!
Total Rector Support	93,334.90	74,350.00	(18,984.90)	(20.3)
Staff Support				
Supply Clergy	1,822.40	2,000.00	177.60	9.7
Secretary	12,652.50	12,000.00	(652.50)	(5.2)
Music Director/Organist	1,500.00	1,400.00	(100.00)	(6.7)
FICA & Medicare	967.92	924.00	(43.92)	(4.5)
Other Staff Expenses	3,167.28	17,200.00	14,032.72	443.1
Total Staff Support	20,110.10	33,524.00	13,413.90	66.7
Office Expenses				
Supplies	1,104.83	1,000.00	(104.83)	(9.5)
Copier Lease	3,322.89	3,420.00	97.11	2.9
Advertising	0.00	0.00	0.00	N.A.
Postage	211.60	600.00	388.40	183.6
Other Office Expenses	1,788.42	1,075.00	(713.42)	(39.9)
Total Office Expenses	6,427.74	6,095.00	(332.74)	(5.2)

	2017	2017		
	Actual	Budget	Difference	% Diff
Utilities				
Electricity	6,526.31	5,500.00	(1,026.31)	(15.7)
Gas	2,630.64	3,450.00	819.36	31.1
Water and Sewer	1,391.76	2,400.00	1,008.24	72.4
Telephone	2,904.89	3,960.00	1,055.11	36.3
Trash	2,116.04	1,560.00	(556.04)	(26.3)
Total Utilities	15,569.64	16,870.00	1,300.36	8.4
Property Tax & Line of Credit				
Property Tax	0.00	0.00	0.00	N.A.
Line of Credit - Interest & Expense	306.14	0.00	(306.14)	(100.0)
Total Property Tax & Line of Credit	306.14	0.00	(306.14)	(100.0)
Insurance				
Property and Liability	13,143.00	12,200.00	(943.00)	(7.2)
Workers Compensation	804.00	650.00	(154.00)	(19.2)
Total Insurance	13,947.00	12,850.00	(1,097.00)	(7.9)
Program Materials				
Program Supplies	29.05	200.00	170.95	588.5
Altar Supplies	0.00	0.00	0.00	N.A.
Music Supplies	223.00	200.00	(23.00)	(10.3)
Sunday School	266.42	800.00	533.58	200.3
Adult Education	363.13	100.00	(263.13)	(72.5)
Fee Support Programs	0.00	0.00	0.00	N.A.
Other expenses	0.00	0.00	0.00	N.A.
Total Program Materials	881.60	1,300.00	418.40	47.5
Repairs and Maintenance				
Building Maintenance	4,376.11	4,800.00	423.89	9.7
Custodial Supplies	930.84	480.00	(450.84)	(48.4)
Janitorial Service	9,533.50	10,000.00	466.50	4.9
Snow Removal	750.00	2,100.00	1,350.00	180.0
Lawn Service	1,680.00	2,300.00	620.00	36.9
Organ Maintenance	510.00	300.00	(210.00)	(41.2)
Pest Control	200.00	200.00	0.00	0.0
Other	2,365.48	650.00	(1,715.48)	(72.5)
Total Repairs and Maintenance	20,345.93	20,830.00	484.07	2.4
Outreach				
Diocesan Pledge	2,500.00	2,500.00	0.00	0.0
Outreach	(43.90)	300.00	343.90	(783.4)
Seminary Support	0.00	0.00	0.00	N.A.
Website	0.00	200.00	200.00	N.A.
Total Outreach	2,456.10	3,000.00	543.90	22.1
Total Disbursements	173,379.15	168,819.00	(4,560.15)	(2.6)
Net Income	(58,481.80)	(52,019.00)	(6,462.80)	11.1
Beginning Balance	15,635.25	13,587.46		
Line of Credit/Sale of Property	49,000.00	41,000.00	(8,000.00)	
Ending Balance	6,153.45	2,568.46	3,584.99	

II. 2018 Key Budget Assumptions

Receipts:

- The number of pledges at 22 is flat versus 2017, but the overall pledges are up 9% to \$95,600.
- The Plate offerings continued strong in 2017 and are anticipated to stay near that level in 2018.
- The Pre-school shared expense payments are projected to increase by \$5,600 in 2018.

Disbursements:

- The Rector Support categories add two more month of costs reflecting the 20% increases. Those above 20% are returning the categories to Diocesan minimum levels.
- Staff Support assumes supply clergy for 6 Sundays, a 2.5%/hour increase in Secretary salary, and no transition costs in Other Staff Expenses.
- Other Office expenses includes a reduction in one-time items such as HolyCow and secretarial training but adds much needed upgrades to office computers and software.
- Any other significant percentage increases in spending for next year are limited to those where spending in 2017 was below budget and next year is at more normal levels or at mandatory diocesan levels for several line items.
- The Diocesan Pledge increase of \$780 reflects 10% of our increased pledges for 2018.
- At the budgeted receipts and disbursement levels for 2017, we will have a deficit in our cash flow for the year of approximately \$64,000. This will have to be made up through a combination of reducing our cash balance, increasing our receipts, reducing our disbursements and using additional funds from the sale of the property that is in the Trust Fund.
- The Vestry will continued to be challenged with some difficult decisions in 2018. However, with the transition completed, the Parrish is in position to focus on rebuilding the strength necessary to address our true mission. It is time to move our focus to spiritual and attendance growth.

St. Luke's Episcopal Church					
Statement of Receipts and Disbursements					
Actual 2017 and Budget for 2018					
		2017	2018		
		<u>Actual</u>	<u>Budget</u>	<u>Difference</u>	<u>% Diff</u>
<u>RECEIPTS</u>					
Offering Income					
	Operating Pledge	87,584.00	95,600.00	8,016.00	9.2
	Plate Offerings	13,772.25	13,000.00	(772.25)	(5.6)
	Easter Offerings	755.00	1,000.00	245.00	32.5
	Christmas Offerings	2,315.00	2,000.00	(315.00)	(13.6)
	Other Holy Days	82.00	100.00	18.00	22.0
	Total Offering Income	104,508.25	111,700.00	7,191.75	6.9
Other Receipts					
	Pre-School Shared Exp.	5,200.00	10,800.00	5,600.00	107.7
	Program Fees	0.00	0.00	0.00	#DIV/0!
	Building Use	1,047.00	1,010.00	(37.00)	(3.5)
	Endowment Fund	3,000.00	3,000.00	0.00	0.0
	Other Income	1,142.10	200.00	(942.10)	(82.5)
	Total Other Receipts	10,389.10	15,010.00	4,620.90	44.5
	Total Receipts	114,897.35	126,710.00	11,812.65	10.3
<u>DISBURSEMENTS</u>					
Rector Support					
	Salary	43,750.00	52,500.00	8,750.00	20.0
	Housing Allowance	14,583.40	17,496.00	2,912.60	20.0
	Travel & Expenses	1,104.08	2,000.00	895.92	81.1
	Pension	10,500.00	12,600.00	2,100.00	20.0
	Health, Life & DI Ins.	23,120.00	28,200.00	5,080.00	22.0
	Continuing Education	277.42	500.00	222.58	80.2%
	Discretionary Fund	0.00	200.00	200.00	#DIV/0!
	Total Rector Support	93,334.90	113,496.00	20,161.10	21.6
Staff Support					
	Supply Clergy	1,822.40	900.00	(922.40)	(50.6)
	Secretary	12,652.50	13,020.00	367.50	2.9
	Music Director/Organist	1,500.00	1,400.00	(100.00)	(6.7)
	FICA & Medicare	967.92	984.00	16.08	1.7
	Other Staff Expenses	3,167.28	300.00	(2,867.28)	(90.5)
	Total Staff Support	20,110.10	16,604.00	(3,506.10)	(17.4)
Office Expenses					
	Supplies	1,104.83	1,100.00	(4.83)	(0.4)
	Copier Lease	3,322.89	3,160.00	(162.89)	(4.9)
	Advertising	0.00	0.00	0.00	N.A.
	Postage	211.60	300.00	88.40	41.8
	Other Office Expenses	1,788.42	2,500.00	711.58	39.8
	Total Office Expenses	6,427.74	7,060.00	632.26	9.8

	2017	2018		
	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>	<u>% Diff</u>
Utilities				
Electricity	6,526.31	6,400.00	(126.31)	(1.9)
Gas	2,630.64	3,040.00	409.36	15.6
Water and Sewer	1,391.76	1,480.00	88.24	6.3
Telephone	2,904.89	1,800.00	(1,104.89)	(38.0)
Trash	2,116.04	1,860.00	(256.04)	(12.1)
Total Utilities	15,569.64	14,580.00	(989.64)	(6.4)
Property Tax & Line of Credit				
Property Tax	0.00	0.00	0.00	N.A.
Line of Credit - Interest & Expense	306.14	0.00	(306.14)	(100.0)
Total Property Tax & Line of Credit	306.14	0.00	(306.14)	(100.0)
Insurance				
Property and Liability	13,143.00	13,200.00	57.00	0.4
Workers Compensation	804.00	1,000.00	196.00	24.4
Total Insurance	13,947.00	14,200.00	253.00	1.8
Program Materials				
Program Supplies	29.05	200.00	170.95	588.5
Altar Supplies	0.00	0.00	0.00	N.A.
Music Supplies	223.00	200.00	(23.00)	(10.3)
Sunday School	266.42	400.00	133.58	50.1
Adult Education	363.13	100.00	(263.13)	(72.5)
Fee Support Programs	0.00	0.00	0.00	N.A.
Other expenses	0.00	0.00	0.00	N.A.
Total Program Materials	881.60	900.00	18.40	2.1
Repairs and Maintenance				
Building Maintenance	4,376.11	5,400.00	1,023.89	23.4
Custodial Supplies	930.84	720.00	(210.84)	(22.7)
Janitorial Service	9,533.50	9,630.00	96.50	1.0
Snow Removal	750.00	2,100.00	1,350.00	180.0
Lawn Service	1,680.00	1,325.00	(355.00)	(21.1)
Organ Maintenance	510.00	300.00	(210.00)	(41.2)
Pest Control	200.00	200.00	0.00	0.0
Other	2,365.48	650.00	(1,715.48)	(72.5)
Total Repairs and Maintenance	20,345.93	20,325.00	(20.93)	(0.1)
Outreach				
Diocesan Pledge	2,500.00	3,280.00	780.00	31.2
Outreach	(43.90)	300.00	343.90	(783.4)
Seminary Support	0.00	0.00	0.00	N.A.
Website	0.00	200.00	200.00	N.A.
Total Outreach	2,456.10	3,780.00	1,323.90	53.9
Total Disbursements	173,379.15	190,945.00	17,565.85	10.1
Net Income	(58,481.80)	(64,235.00)	(5,753.20)	9.8
Beginning Balance	15,635.25	6,153.45		
Line of Credit/Sale of Property	49,000.00	60,000.00	11,000.00	
Ending Balance	6,153.45	1,918.45		

**St. Luke's Episcopal Church
2017 Treasurer's Report**

		12/31/2016	Change	12/31/2017
Bank Accounts				
	Operating Account	13,586.96	(7,433.51)	6,153.45
	Saving Account			
	Capital Funds Carry-over	-	610.00	610.00
	Pre-paid pledges	-	3,000.00	3,000.00
	Memorials	705.00	130.00	835.00
	William Pettus Scholarship Fund	3,174.80	203.84	3,378.64
	Total Bank Accounts	17,466.76	(3,489.67)	13,977.09
Line of Credit				
		12/31/2016	Change	12/31/2017
	Balance	-	-	-
	Line of credit maintained at \$20,000 for 2017 with 6% annual interest rate.			
	Used during the year when meeting obligations while the request for funding from the Trust Fund was being processed. When Trust Funds were received, the line of credit was immediately paid off. It was also used to meet preschool improvement requirements while waited for receipt of the White Fund Loan proceeds.			
White Fund Loan				
		12/31/2016	Change	12/31/2017
	Balance	-	20,000.00	20,000.00
	The White Fund is managed by the Diocesan office to provide low interest loans to assist Parishes in meeting their mission objectives. Since St. Luke's Preschool is one of our primary ministries reaching into our community, we requested the loan to fund the improvements necessary to strengthen the Preschools offering to the community surrounding St. Luke's.			
	The loan is at a 2.8% annual interest rate with interest only paid during the 2017-2018 school year with interest and principal paid during the 2018-2019 and 2019-2020 school year. It is our expectation the preschool will be able to pay its portion of shared expenses to St. Luke's while paying the interest and principal during the time period of the loan.			

St. Luke's Episcopal Church 2017 Treasurer's Report

2017 Capital funds drive and Project Expenditures

Contributions	\$12,750
Matching Funds	<u>10,000</u>
Total	\$22,750

Additional Diocese Funds \$ 7,450

Total Funds Available. **\$30,200**

Project Expenditures

	<u>Original</u> <u>Estimate</u>	<u>Spent</u> <u>To Date</u>	<u>Current</u> <u>Estimate</u>	
<u>Parrish Portion</u>				
Signage	\$17,000	\$20,500		Complete
Tree Removal	2,840	2,840		Complete
Parrish Hall Floor 50%	6,250	6,250		Complete
A/C Replacement	-	-	4,700	
Total	\$26,090	\$ 29,590	\$ 4,700	

Combined Spent and Estimates to complete \$34,290

The A/C replacement has not been authorized

Balance in Savings account to be used toward A/C \$ 610

Unfunded A/C replacement \$ 4,090

Preschool Portion

Playground Fence	\$ 3,850	\$ 3,850		Complete
Parrish Hall Floor 50%	6,250	6,250		Complete
Class Room Flooring	10,000	9,900		Complete
Total	\$20,100	\$20,000		

Funding White Fund Loan \$20,000

White fund loan is a low interest rate loan at 2.8% with interest only for the 2017-2018 school year. the interest and principal is to be paid out during the 2018-19 and 2019-20 school years. It is anticipated that the preschool will be able to pay its "normal" fair share of shared expenses starting in January 2018 along with the interest and principal when scheduled going forward.

Submitted

David E. Miller
Treasurer

St. Luke's Endowment Fund - 2017 Annual Report

As mandated by changes begun in 2007, the St. Luke's Church Endowment Trust Fund continues to progress under the aegis of the PruChoice Fund management by Prudential Insurance Company Financial Services. Mr. Robert McNamee at Prudential is our principal account manager.

The Fund began 2017 with a balance of \$238,355.19. The balance as of the end of November 2017 was \$206,838.43.

The following are highlights for the period January 1 through December 31, 2017:

- At the Annual Meeting held on January 29 2017, a resolution was passed to adjust the restricted amount of the proceeds of the sale of the property from \$145,000 to \$125,000.
- On May 2, 2017 the Fund trustees met with Robert McNamee to review Fund allocations and discuss the financial support St. Luke's would need during 2017. A motion was approved for a \$13,000 withdrawal from the Trust Fund to supplement expected church budget shortfalls.
- During July 2017 a \$13,000 withdrawal was made to supplement expected church budget shortfalls.
- During August 2017 a \$13,000 withdrawal was made for capital improvements and to supplement expected church budget shortfalls.
- During October 2017 a \$13,000 withdrawal was made to supplement expected church budget shortfalls.
- On December 4, 2017 The Fund trustees met with Robert McNamee to review Fund strategies and performance. Dave Miller attended and discussed St. Luke's projected needs for financial support in 2018.
- On December 21, 2017 the Fund trustees elected Jim Imrie to replace Kaye Weerts.

The trustees of the St. Luke's Church Endowment Trust Fund are:

Kathy Mester, Chairperson

Cynthia Farrar

Stacy Androuais

Steve Imrie

Jim Imrie (accepted nomination)

2017 Senior Warden's Report

This year has been filled with many accomplishments especially the calling of our Priest-In-Charge Father Earl Mahan. Under his guidance and leadership, we have stepped out of our comfort zone to look at how we are doing things and how we may do them better.

We completed a parish wide survey to identify what is important to our parishioners and how they feel we are doing as a church. This information will be used to establish a strategic plan for our future.

This year saw us taking additional steps to reach out and be more involved in our community. We sponsored Life Line Screening which brought nearly eighty people from the community through our doors to take advantage of the medical tests provided. There were many positive comments regarding our facility and appreciation for sponsoring the event.

Our first St Luke's Fall Festival was a success providing not only fun but involvement with the Pre-School families. We even had a couple of our neighbors stop by to take part in the activities. A big thank you to those parishioners who made this happen.

Under the direction of our new Pre-School Director we have expanded our hours offering early drop off and later pickup. This is helping to increase our enrollment and increase our outreach into the community, especially younger families.

The formation of a Facility Committee that will not only focus on our short-term needs but develop plans for the long term. Successful projects completed this year include the digital sign, a new fence for the Pre-School playground and new flooring for the Fellowship Hall and Pre-School. As I write this report we are faced with a new challenge caused by water damage from a burst pipe. Every challenge we have faced God has provided us with the strength to overcome and keep moving forward. This is no exception.

Deacon Dayna Jewson has joined us to assist in our worship and community outreach. We have opened our doors to Indian Christian Church, providing them a place to worship.

As we journeyed through our discernment process we improved our relationship with the Diocese. The Diocese has assisted us not only with guidance through the discernment but providing grant funds for a digital sign and funds through a low interest loan for the new flooring and playground fence.

I have had the pleasure of serving as your Senior Warden for the past three years. I have served with great parishioners who made many things happen through their tireless effort and love for our church.

As my time of service on Vestry comes to an end I want to leave you with this thought, "There will always be challenges, growth and improvement come from being challenged. Plus, we have a loving God who will provide us with the strength to keep moving forward."

Prayerfully Submitted,
Roger A. Koch
Senior Warden

2017 Junior Warden Report

The past year brought many changes and upgrades to the church and pre-school. Having assumed the junior warden role mid-year, I cannot accurately report information the first half of the year for 2017, so this report will be solely from when I stepped into the role.

Summer Upgrades

The main goal of all of the upgrades and improvement over the summer was to give a facelift to the preschool. It has most certainly worked. Both our preschool parents and members of the church have made numerous, positive comments regarding the overall appearance of the preschool. Prior to the new floor and baseboards being installed, a massive clean-up took place. Numerous dumpsters were filled, items were sold and given away, and each classroom had a good cleaning, top to bottom. The interior was the largest project, but lets not overlook the exterior upgrades. We had two dead trees removed, which made way for a brand new fence, surrounding the entire playground area. Additionally, the old, rusty, small fence that had previously surrounded the asphalt area of the playground was removed. Most importantly, these upgrades have shown many preschool parents that we are willing to make necessary upgrades to improve the safety and appearance for our school.

The “Flood”

The year did not end on a very positive note. Dealing with freezing temperatures, we had a water line burst, causing chaos and a ton of water damage. Luckily, most of the damage was isolated to the ceilings, carpet, and drywall. This will be replaced, with insurance covering the cost. I appreciate everyone that stepped in to help with the cleanup.

Miscellaneous

Numerous other enhancements happened in the second part of the year. Some easily noticed, others not as visible, but equally important.

Exterior

Our brand new sign has been doing its job in spreading awareness about our services and program in the community. We are looking forward to seeing an increase in interest from our community as a direct result from this 24/7, high-tech LED advertisement machine! The church was also power-washed during the fall work day and in general, is being very well maintained.

Interior

New LED, energy efficient lightbulbs have been installed in the sanctuary and the fellowship hall. This will provide significant cost savings moving forward in regards to electricity usage. We have also provided a secure system of accessing the preschool during school hours. A new electronic lock, doorbell, and peephole were installed, allowing our teachers an ability to see just who is trying to enter the school.

I am looking forward to continuing our enhancements and improvements in 2018. As always, I would appreciate any suggestions and comments anyone may have.

Sincerely,

James Warren

St. Luke's Altar Guild 2017

Our Altar Guild has a membership of eight people at this time. Our current members are: Linda Bell, Cynthia Farrar, Marcia Imrie, Kathy Joslin, Mary Miller, Sally Nolan, Kaye Weerts, and Wendy Wirkus. The duties of these members are to prepare the sanctuary for the worship, maintain the linens, vessels and vestments; clean the sanctuary wood, polish the brass and silver, and prepare the flowers that adorn the altar. On Christmas and during the Easter season we have a little more to do with the preparing of the church, especially during Holy Week. At this time I want to thank all the members who work so diligently and go over and above in all that they do. **Thank you ladies! Also, a very special thank you to Wendy Wirkus who was the Director for 20 years for St. Luke's. She did a fantastic job and did many untold jobs that have made St. Luke's run smoothly for all of us who worship here.**

Our expenses for 2017 have been average for this year. As always the costs for the Sanctuary Candles, candle oil, wine, host and all other costs pertaining to the upkeep of the church worship materials including vestments and altar linens are made out of the Altar Guild Fund. Large costs for the year were the purchasing of lilies during Holy Week and the poinsettias during Christmas. The final cost of the new Altar linens will be submitted in 2018. I would like to point out at this time that the members of the guild not only prepare the altar and sanctuary but they also provide many of the linens which are hand made by our members and many other small items are donated by the members. **I would like to especially thank Kaye Weerts for her excellent embroidery skills in making the new altar "scarves" look so professional.**

It is very important for the congregation to be aware of the need for donations to the Altar Guild Flower Fund. The monies we receive from the flower fund, donations, memorials and weddings are all we will have to maintain our items. The congregation solely funds the weekly flowers on the altar and on special holidays such as Easter and Christmas. **Please be sure to sign the flower chart on the bulletin board and list the occasion for the flowers, for the Sunday you would like to designate.** The cost is \$35.00 per week. Please be sure to fill out an envelope, include your payment and place the completed form in the Altar Guild mail slot in the office to guarantee that your flowers are noted in the bulletin.

Thank you to all who have contributed to the Altar Guild, we couldn't do it without you.

Respectfully submitted,

Mary Miller, Altar Guild Director

ALTAR GUILD TREASURER'S REPORT 2016

RECEIPTS:

		\$1,332.0
	Flowers	0
		<hr/>
TOTAL RECEIPTS		\$2,996.1
		2

DISBURSEMENTS:

	Flowers	\$822.90
	Miscellaneous	\$18.35
	Sanctuary lights & candles	\$380.90
	Kneeler's repair	\$54.50
	Hosts	\$25.05
		<hr/>
TOTAL DISBURSEMENTS:		\$1,301.7
		- 0

BALANCE	1/1/2018	\$1,694.4
		2

Respectfully submitted,

Sally Nolan, Treasurer

**St. Luke's Episcopal Church
Christian Education Report 2017**

The St. Luke's Christian Education ministry has undergone some changes throughout the year. A new Sunday School program was implemented starting in the fall of 2017 called "The Path, A Journey Through The Bible". This program focuses on studying "God's Word" as a total piece of work; used to identify His purpose for humanity from creation to redemption, instead of a collection of multiple books with compelling stories to pinpoint specific characters or periods of time through history. This program is used throughout the whole Christian Education program, from preschool to adult, and each group should focus on the same chapter throughout the year together.

The Sunday School program consists of 3 full time educators and two substitute instructors, which support the following segments:

Leader	Grade levels	Students
Barb Rumley	Preschool	Samuel Sturgeon, Claire Warren, Molly Eftink, Oliver Imrie
Julie Nguyen	K-6	Malachi Imrie, Sophie Imrie, Luke Warren, Ceana Sturgeon, Ezra
Dennis Farrar	7-12	Kaleb Imrie, Sarah Lommen, David Rose, Sophia Rose, Isaiah Rose
Dara and Marcia Imrie and Kaye Weerts	Nursery	Youth who stay in the nursery until Communion
Sarah Warren	Substitute	
Colleen Farrar	Substitute	

The Adult Christian Education is led by Fr. Earl Mahan. The adults attended sessions in the St. Luke's Parish Hall during the standard Sunday School time slot.

This report is prayerfully submitted by Dennis Farrar.

Preschool Report 2017

St. Luke's Preschool experienced many changes in 2017, including upgrades to the physical space, expanded hours offered, more staff hired, enrollment growth, and new curriculum. The summer was a busy time for the school- each classroom as well as the garage were emptied, the contents cleaned, organized, and inventoried. This could not have been accomplished without the volunteer help from many church parishioners.

Upgrades to the physical space also happened over the summer, with the main changes being new vinyl laminate flooring installed in the Fellowship Hall and classrooms, a 6ft fence installed around the perimeter of the playground, and two trees removed from the playground. The laminate floors are commercial grade and allow any accidents or spills to be cleaned and sanitized immediately. The fence and removal of the trees make the playground safer for the children who attend the school.

The school hours have been expanded; we now offer a full day program from 9:00am-3:00pm, as well as extended hours from 6:30am-9:00am and 3:00pm-6:00pm. This has allowed our enrollment and classes to grow as more families with working parents are able to utilize our program. We currently have 10 children enrolled in our full day program, 7 children enrolled in full day with extended option, and 27 enrolled in our half day program, for a total of 44 currently enrolled students. Our greatest area of growth has been in our 2 year old class and young 3 year old class.

We now have 6 staff members: two full time teachers, three part time teachers, and one director. By having the director separate from a teaching position, there is more time for administrative work, as well as having the ability to cover a classroom if necessary and not having to hire substitute teachers.

We have implemented new curriculum, including Handwriting Without Tears and new assessments including the Ages and Stages Questionnaire. These programs allow us to better monitor each individual child's growth and development.

We anticipate that moving forward into the new year we will continue to see enrollment numbers grow, especially in our full day and extended hour programs.

Respectfully submitted,

Sarah Warren, St. Luke's Preschool Director

PRE-SCHOOL FINANCIALS

Revenue	Actual Sep-16	Actual Oct-16	Actual Nov-16	Actual Dec-16	Actual Jan-17	Actual Feb-17	Actual Mar-17	Actual Apr-17	Actual May-17	Actual Jun-17	Actual Jul-17	Actual Aug-17	Total Yr.
Tuition and Fees	4,254.00	8,435.00	9,586.00	7,002.00	7,220.00	7,132.00	7,085.00	9,130.00	-	11,586.00	-	-	71,430.00
St. Luke's Support													
Returned Check		108.00											-
Fund Raiser	280.00			70.00			350.00	140.00			1,720.00	1,715.00	108.00
2016-17 Registration Fees							1.72	3.65	5.56	2.12	1.00	1.41	350.00
2017-18 Registration Fees													3,925.00
Schnucks Script	6.06	15.47	4.58	4.32	3.90	5.39							55.18
Total Revenue	4,540.06	8,558.47	9,590.58	7,076.32	7,223.90	7,137.39	7,436.72	9,273.65	5.56	11,588.12	1,721.00	1,716.41	75,868.18
Expenses													
Payroll Expenses													
Net Payroll	4,072.94	3,758.95	3,675.83	3,795.89	3,625.04	3,648.13	4,373.99	4,008.29	4,374.00	3,842.48	5,181.98	5,181.98	49,539.50
Payroll Taxes													
Paid Monthly	1,086.09	1,034.08	1,020.31	1,040.20	1,011.89	1,015.71	1,135.97	1,112.11	-	1,135.97	2,516.04	1,402.03	13,510.40
Accrued Mo. Pd Qlty		371.00		371.00						378.00	461.33		1,581.33
Retirement	433.33	433.33	433.33	433.33	433.33	433.33	866.66	-	433.33	433.33	433.33	433.33	5,199.96
Total Payroll Expenses	5,592.36	5,597.36	5,129.47	5,640.42	5,070.26	5,097.17	6,376.62	5,120.40	4,807.33	5,789.78	8,592.68	7,017.34	69,831.19
Other Expenses													
Expenses - no detail	79.84	-	-	-	-	-	-	84.72	182.15	208.57	513.11	618.25	1,686.84
St. Luke's shared expen	-	800.00	800.00	800.00	800.00	800.00	800.00	1,700.00	-	1,100.00	-	-	7,600.00
Sam's Membership			55.00			16.20							71.20
Field Trip													
End of Yr. Picnic Reservation													
Area Rug Cleaning		125.00											125.00
Teaching Expenses		253.80	243.46	270.74	41.41	25.04	94.26	221.64	80.00				1,230.35
Marketing/Advertising													
Sign											43.40		43.40
Check order											12.00		12.00
Bank fees													
Total Other Expenses	79.84	1,178.80	1,098.46	1,070.74	841.41	841.24	894.26	2,006.36	262.15	1,308.57	568.51	618.25	10,768.59
Total Expenses Paid	5,672.20	6,776.16	6,227.93	6,711.16	5,911.67	5,938.41	7,270.88	7,126.76	5,069.48	7,098.35	9,161.19	7,635.59	80,599.78
Monthly Net Cash Flow	(1,132.14)	1,782.31	3,362.65	365.16	1,312.23	1,198.98	165.84	2,146.89	(5,063.92)	4,489.77	(7,440.19)	(5,919.18)	(4,731.60)
Accrued Payroll Tax	126.00	(252.00)	126.00	(252.00)	-	-	-	126.00	126.00	(252.00)	213.00	213.00	426.00
Beginning Cash Balance	8,084.78	6,952.64	8,734.95	12,097.60	12,462.76	13,774.99	14,973.97	15,139.81	17,286.70	12,222.78	16,712.55	9,272.36	8,084.78
Ending Cash Balance	6,952.64	8,734.95	12,097.60	12,462.76	13,774.99	14,973.97	15,139.81	17,286.70	12,222.78	16,712.55	9,272.36	3,353.18	3,353.18

2017-18 Music Report

Highlights from 2017:

- Brenna Joslin returned from Florida and stepped back into her role playing flute.
- Kyle Joslin's guitar playing skills were revealed, and that has been a welcome addition.
- 1982 Episcopal Hymnal music was introduced for a more intertwined music program between traditional and contemporary music.
- We introduced new tunes for the Gloria, Presentation, and Sanctus
- Some additional contemporary songs were introduced or re-introduced.
- Bill Long continues to play the organ each month, and will continue into 2018.
- The Christmas preservice program was a hit and included one of our former band members, Nathan Ward.

Looking forward in 2018:

- Chris Sturgeon will be taking over for Stacy Androuais on the song selection responsibilities.
- Music for the upcoming week(s) will be published on the website.
- In anticipation of Stacy's temporary departure, Annie Novak's graduation, and Brenna's departure to college, the search for new players will ramp up. We are looking for:
 - Any stringed instrument
 - Flute
 - Piano
 - Guitar
 - Vocalist

We will be contacting nearby schools and colleges, putting out the word to the Civic Orchestra, mentions in the Diocesan newsletter. Open to other ideas! See Chris for further details and requirements.

- We will be introducing new music, which includes more hymns, new contemporary songs, and also introducing music from the Lift Every Voice and Sing (LEVAS) hymnal.
- Tell us what you want to hear! We want to hear from the congregation about your favorite songs.

Respectfully submitted,

Chris Sturgeon

COMMUNITY CONCERNS 2017

MEMBERS: Veryl Alexander, Phil Davis, Kathy Joslin, Barb Lommen, Mary Miller, Kaye Weerts and Barb Rumley

The generosity of St. Luke's parishioners and a dedicated committee once again allowed St. Luke's to shine as we successfully responded to the needs of others. Our programs were:

1. Jan.--The Chili lunch raised \$293.00 which was donated to the U.S.O.
2. Bingo night for the Juvenile Detention Center- Bingo night was great fun. Prizes were donated by local businesses as well as parishioners. The funds collected from this evening plus the many games donated were given to the Juvenile Detention Center through the Episcopal City Mission. 45 people attended and \$675.00 was donated.
3. Meal-A-Month had high levels of parish participation each month.
4. School Supplies had a wonderful response which helped many children start off the school year well-prepared.
5. Sept. lunch raised \$350.00 for the Red Cross.
6. Thanksgiving Food Drive – Enough food was donated to help four Assist-A-Families have a wonderful Thanksgiving meal.
7. Take-a-Tag, Trim-a-Tree this year was a huge success in helping our four Assist-A-Families enjoy the benefits of God's great love in their lives through your generosity.
8. Circle of Concern - All St. Luke's food and school supply donations were greatly appreciated and noted in the letters of thanks we received throughout the year from Circle of Concern.
9. Change-for-a-Change collection box is on the wall throughout the year. When the time changes for daylight savings time the money is blessed and donated to the Diocesan Task Force on Hunger. March collection was \$80.00, the Nov. collection was \$65.00.
10. The Committee also helped with the planning and participated in various jobs for St. Luke's Fall Festival.

CommUNITY Fall Festival

On Saturday, October 14th, St. Luke's hosted a CommUNITY Fall Festival. This event was open to the public, and was designed to achieve the following objectives:

- Raise awareness for St. Luke's presence in the community
- Spread the church and Bishop Curry's message of reviving relationships and discovering shared values to strengthen our community
- Promote St. Luke's Preschool's new extended hours

This was a family-friendly event which included:

- Blessing of the animals
- Kiddie and pet costume parades
- Kid-friendly games and crafts
- Face painting
- Dunk tank
- Food trucks
- EMT vehicles from West County Fire Department
- Music
- Raffle drawing
- Boy Scouts table

Marketing activities to promote the event included:

- Outreach to the preschool
- Fliers throughout the community (in stores, apartment complexes)
- Yard signs
- Vinyl banner in front of church
- Facebook ad campaign
- Social media outreach (Facebook West County community, Nextdoor Happy Ballwin, Craigslist)
- West County Magazine calendar listing
- Joy FM website event listing

The 3-hour event was considered largely a success, with over 100 people in attendance, including preschool families, and neighbors who were not aware of the church's presence until the event. Over \$200 was raised for the preschool through the raffle drawing.

The festival was funded and supported through sponsorships from Americlock, Caviar Creative Group, and Dierbergs, as well as private donations.

Community Invitation to Christmas Pageant, Christmas Eve, and New Ministry

On Saturday, December 9th, a team consisting of 3 members (Father Earl, Dennis Farrar, and Julie Nguyen) ventured out into the cold to distribute invitations throughout neighboring communities.

The invitations were accompanied by a St. Luke's magnetic clip (originally intended for the Fall Festival), and contained information about the Christmas Pageant performance, Christmas Eve worship, and St. Luke's new "3rd Sundays Unplugged" ministry. Approximately **70 homes were visited, with an additional 30 invitations distributed** to preschool families. This effort led to warm and favorable conversations with some of our neighbors, and at least one preschool family attending Christmas Eve worship.

We thank you for your support throughout 2017.

Respectfully submitted-
Barb Rumley, Chairperson

Julie Sturgeon,
Fall Festival Chairperson/Organizer

Usher's Report 2017

Saint Luke's continued its transition in 2017, with changes inside AND outside, with a fresh look in the front. What has not changed are the ministries offered here, including our Ushers Ministry. The ushers welcome our parishioners and guests with the service bulletin, take weekly attendance, take up the offering, direct Holy Communion and pick up after service. I would like to thank all of our ushers who faithfully engage in this ministry every week.

Prayerfully submitted,



Phil Davis

LEGACY EMPOWERING YOUTH **William B. Pettus II Scholarship Fund**

In celebrating the legacy of William B. Pettus II the family established the **William B. Pettus II Scholarship Fund in 2009**. In fostering the success of graduating seniors and promoting higher learning this scholarship will empower dreams. Applicants can visit the St. Lukes' website and download the application to become eligible for the scholarship.

In JOY, there is gratitude, love and hope. We have contributed to thirteen recipients from the **William B. Pettus II Scholarship Fund** throughout the United States. Your prayers and contributions build community and joy. Our stewardship is part of joying to others.

Keep the Joy,

Augustine and Benjamin

Episcopal Church Women Financial Report 2017

The Episcopal Diocese of Missouri states on its webpage the following in regards to the ECW:

“The Episcopal Church Women is one of our oldest church organizations and is open to all women; all women of the Episcopal Church throughout the United States are considered members of ECW.

Our mission is to offer every woman in the Diocese of Missouri an environment of support and encouragement, education and opportunity for ministry by providing: fellowship, communication, resource materials, and outreach to the diocese, nation and world.

In addition to work we do in our parishes, we work together on common projects throughout the year and gather annually for a diocese-wide meeting. Every three years we meet as national organization, concurrently with the General Convention of the Episcopal Church.”

Beginning Balance 1/1/2017			\$857.52
Deposit	3/29/2017	\$ 25.00	
Deposit	7/7/2017	\$ 30.00	
Deposit	12/6/2017	\$ 21.00	
Total			\$ 76.00
Total			\$933.52
Expenses			
Cake - Kathy Joslin	4/17/2017	\$ 37.08	
BBQ - Dave Miller	6/7/2017	\$ 42.78	
Cakes - Kathy Joslin	6/26/2017	\$ 149.76	
Cake - Kathy Joslin	7/19/2017	\$ 33.50	
Coffee - Kathy Joslin	8/28/2017	\$ 43.40	
Cake - Kathy Joslin	11/3/2017	\$ 41.03	
Cookies - Kathy Joslin	12/5/2017	\$ 43.76	
Totals:			\$ 391.31
2017 end of year balance			\$542.21

Voting Ballot Annual Meeting 2018

Vestry (vote for two)

- Kathy Joslin (three year term)
- Jim Imrie (three year term)
- Dennis Farrar (three year term)

Endowment Committee (vote for one)

- Jim Imrie (three year term)

